



# WEST HILLS

## HOMES NORTHWEST

## WORKER EXPECTATIONS AND JOB SITE STANDARDS

West Hills Homes NW is dedicated to providing a safe and clean job site environment for all workers, as well as the surrounding community. Listed below are the rules and expectations that must be adhered to by all workers on West Hills Homes NW job sites.

- 1. WORK HOURS:** Per City and County regulations, workers are permitted to begin work at 7 a.m. and must end work by 7 p.m., Monday through Saturday. No work is permitted on Sunday or Legal Holidays (New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas).
- 2. JOB SITE DEBRIS:** All trades are expected to leave the site in "broom clean" condition, with all debris brought to the front of the lot and placed in debris boxes for pick up. Blocking the sidewalk right of way should be avoided whenever possible.
- 3. VEHICLE MANAGEMENT:** Workers are required to unload tools and materials at a given job site and park vehicles down the street or around the corner in order to alleviate any street congestion.
- 4. NO ALCOHOL:** Alcohol and drug use on West Hills Homes NW job sites are strictly prohibited in all areas and are grounds for immediate dismissal.
- 5. SMOKING:** Smoking is permitted on West Hills Homes NW job sites given that all cigarette butts are disposed of properly. No smoking is permitted in the houses.
- 6. FOOD AND DRINK:** Food and drink is permitted on West Hills Homes NW job sites given all personal trash is picked up and removed from the site in order to prevent animal and insect infestation.
- 7. PERSONAL PROTECTIVE EQUIPMENT:** All workers are required to wear the necessary PPE when appropriate, such as hard hats or fall protection.
- 8. NOISE MANAGEMENT:** Workers should refrain from using profane language. Music should be kept at a low level and not heard beyond the property line of the job site being worked on.
- 9. COMMUNITY INQUIRIES:** Workers are to interact with all neighbors in a professional manner and remain respectful of the surrounding community. Should any questions or concerns arise from job site neighbors, workers are to politely redirect their inquiries to the West Hills Homes NW office (503-726-7060). At this time, calls will then be directed to the appropriate contact.